

**UC Master Gardeners of Nevada County
Executive Board Meeting Minutes
Feb. 5, 2020 Started at 9:30 am – ended at 11:36 am**

Board Members present: Denise Ronalter, Alison Olsen, Connie Suddath, Stephanie Wagner, Margaret Ervin, Kevin Marini, Dawn Bateman, Sylvia Wright, Lisa Moody

Board Members absent: Jan Christofferson

Members present: Judie Tartaglia, Rita Quade, Ginni Renfrew, Don Asay, Kathy Southern, Steve Bond, Kathryn Smith, Steve Reynolds

| Topic/Presenter | Purpose | Notes | Action |
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| Welcome & Introductions President – Denise Ronalter | Introduce Audience Add agenda items | The President welcomed two new board members: Lisa Moody, who has been appointed to fill Paul DuPratt’s Demo Garden Facilitator position, and Sylvia Wright, who has been appointed to fill Susan Van Steenkiste’s Secretary position. No added items to agenda | |
| Secretary – Sylvia Wright | Approval of minutes | Minutes of previous meeting on Jan. 8, 2020: motion to approve by Stephanie Wagner; second by Dawn Bateman | Approved |
| Treasurer’s Report – Alison Olsen | Review Budget vs Actual | <ul style="list-style-type: none"> Handout of Budget Update has account balance details Handout of FY 2020-21 budget development schedule has timeline through June 3 Handout of Budget Request Form | None |
| Vice President – Dawn Bateman | Update | <p>Annual meetings:</p> <ul style="list-style-type: none"> This year’s (Jan. 25): 77 attended; only 3 no-shows. Helped that Tart and others phoned the non-RSVPs. Entertaining speaker. \$403 made from craft/yard sale. Next year’s (Jan. 30, 2021): Will be @ Lake Wildwood Clubhouse. Reservations have been made. Cost will be comparable to Alta Sierra, perhaps less. (July 15 Board retreat is there also.) Alta Sierra’s staff are nice but business organization is poor; Wildwood’s staff are efficient and responsive. Wildwood’s audiovisual systems are excellent. <p>General meeting programs: February topic is “Beavers and Ecosystems”</p> <p>Field trips in development: Mushroom farm in Yuba City; Putah Creek restoration project at UC Davis</p> | |

| Facilitators’ reports | Status reports | | |
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| Administration – Jan Christofferson | | Absent – nothing to report | |
| Public Information – Stephanie Wagner | | <ul style="list-style-type: none"> Calendar distribution is going very well Emily Jones will write for Parent Resources Guide Liz Reese has taken on Curious Gardener project leader post Some workshop presenters have not yet provided program descriptions | |
| Public Education – Connie Suddath | | <ul style="list-style-type: none"> Q: Does VMS have signups for Home & Garden Show? A: No; will ask Mark Renfrew to put that up Sharon Wulff and Ellen Dana say that Grower’s Market has wifi and the MG table could benefit from a tablet. Ginni Renfrew says radio team has a Chromebook that might be transferred to market Fair theme: Miners, marigolds and memories Kids: Kim Lockwood will be restarting our school outreach program Quick Notes @ Demo Garden Cottage: Judy Daly is organizing Melony Sword says all well with hotline Soroptimist Tour: Will check re who will manage this year Steve Bond says 2 people came to Demo G for Feb. 1 workshop, mistakenly; Denise suggests posting a laminated schedule there | |
| Demonstration Garden – Lisa Moody | | <p>Lisa Moody is the new facilitator for Demonstration Garden board and administrator responsibilities (Steve Bond is still on-the-ground coordinator)</p> <ul style="list-style-type: none"> Q: Should we have a Hoop House lead under Demo Garden? A: It’s currently under Plant Sale; Denise will discuss with Plant Sale team Steve showed the new “No Pets” signs. After discussion, we decided that one will go on the sign at the top of the road, one on the raised-bed fence, and one at a logical spot where people come in from the street walking dogs. Also: Stephanie Wagner notes that one person brought a dog to the workshop at the Elks Lodge; she let them know that dogs were not allowed. Kevin added that MG’s are not responsible for monitoring any pets that the public brings to the Elks Lodge. | |

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| Financial Resources – Margaret Ervin | | <p>Plant Sale (May 9) update via Bonnie Bradt: Pre-sale orders link is live. Deadline is February 14. <i>Pickup day is Wednesday, May 6 (not Thursday, as in the past).</i></p> <ul style="list-style-type: none"> • Ag inspector scheduled for Friday • Good number of Matilija poppies should be available, grown from our root-cutting party last fall. ... Three native milkweeds will be offered at presale for the first time. ... Patricia has gone to great lengths to offer an incredible collection of gorgeous flowers that are difficult to find commercially. <p>Garden Guide:</p> <ul style="list-style-type: none"> • Our preferred printer, API, is a UC-approved vendor • Price \$30 • Soft launch at Home & Garden Show • Marketing plan includes social media, more nurseries, MG groups; possibly the Marketplace at the state MG conference. Connie Suddath notes that she sends Guide promotional materials to each workshop presenter to use. We will find out if we can sell at the Fair. <p>Propagation: Margaret still needs a Lead; Kevin thinks Sandy Kewman will be it for rest of year</p> | |
| Kevin's Report | Status | <ul style="list-style-type: none"> • The county has said we would have to pay to have office painted; Kevin's manager to contact them to see if they would pay. • Only MGs who are trained FireSafe Council Defensible Space advisors may give outside talks on the subject of fire-resistant plants and fire-wise landscape planning. All other MGs should refer members of the public to FireSafe Council resources. | |
| Old Business | Status of open items | <ul style="list-style-type: none"> • Technology: Mark Renfrew is inventorying our technology; organizing VMS training for MGs • Electricity/solar power @ Demo Garden: <ul style="list-style-type: none"> ○ Hoop House: <ul style="list-style-type: none"> ▪ Estimate from Carmen's Garden and Greenhouse for solar panels and fan: \$750. ▪ Need permission from NID? Kevin says should notify them ▪ Do in time for this Plant Sale? Denise will discuss w Bonnie Bradt | |

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| | | <ul style="list-style-type: none"> ○ Pavilion: <ul style="list-style-type: none"> ▪ Kevin: Pavilion power would be a significant endeavor; do solar there, too? He will discuss w NID – they have said previously that they might want to put solar out there • Cashier needed: Alison Olsen asks that we look for a member who has recent cash-register experience for the Plant Sale | |
| New Business | | <ul style="list-style-type: none"> • Cottage steps repairs: <ul style="list-style-type: none"> ○ Don Asay presented materials options and costs (handout) re Doug fir, cedar, redwood. Members asked about composites and concrete ○ Comments were made that we should consider spending our own funds on this project rather than ask for donations, and that this is a project worthy of investing in for longevity and minimal maintenance • Search for Excellence competition (State meeting): <ul style="list-style-type: none"> ○ Project must have been in place for one year ○ Little Sprouts were suggested; Kevin notes that the project must be educational ○ Other suggestions: Hoop House, Clock Tower, Daffodils, Workshops, Demo Garden; Kevin notes that key criteria are "significant learning and measurable impacts" ○ Projects chosen were Workshops (Connie Suddath will lead) and Daffodils (Dorinda Kelley will lead) ○ If submission makes top 3 in state, then a 1-hour presentation at the conference and a 3-minute video are required • Plant Sale cash registers purchase: <ul style="list-style-type: none"> ○ UC requires that we use a specific model ○ After 2019 Plant Sale, Kevin suggested purchasing two new ones (\$330 each) (to give us a total of 3), but no action was taken. ○ Dawn Bateman made motion that we use \$800 in unspent Annual Meeting funds to buy the two new ones Kevin recommended. Margaret Ervin seconded the motion. Approved. ○ Margaret will notify the Plant Sale team of the vote. She also will ask them whom they want to manage checkout – the team or Kevin? • Clock Tower budget needs to be funded <ul style="list-style-type: none"> ○ Dawn Bateman made motion that we use \$250 in unspent Annual Meeting funds for this purpose. Margaret Ervin seconded the motion. Approved. | Don was asked to cost out composites and concrete |

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| | | <ul style="list-style-type: none">• Eagle Scout project to upgrade Compost area: Kathy Southern<ul style="list-style-type: none">○ Discussion of scope of work, possible materials○ Board approves Kathy to start process with Scouts○ Kevin notes \$592 left in Compost budget • Memorial plaque for MG Finley Harbour: purchase approved • Safety project: Don Asay is evaluating tools in shed; pesticides; corral expansion • Demo Garden signage:<ul style="list-style-type: none">○ Discussion: The new effort led by Lisa Moody to produce new signage throughout the garden should include Compost signage○ Kevin recommends we review the signage research done by UC Davis, for best practices | |
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