

UC Master Gardeners of Nevada County
Executive Board Meeting Minutes
March 4, 2020 Started at 9:30 am – Ended at 11:30 am

Board Members present: Lisa Moody, Margaret Ervin, Jan Christofferson, Denise Ronalter,
 Connie Suddath, Stephanie Wagner, Alison Olsen, Sylvia Wright

Board Members absent: Dawn Bateman

Members present: Durinda Kelley, Ann Wright, Sandy Irber, Judie Tartaglia, Melony Sword,
 Jerri Kelley, Don Asay, Steve Bond, Steve Reynolds, Donn  Westmoreland

Topic/Presenter	Purpose	Notes	Action
Welcome & Introductions President – Denise Ronalter	Introduce Audience Add agenda items	No added items to agenda	
Secretary – Sylvia Wright	Approval of minutes	Minutes of previous meeting on Feb 5, 2020: motion to approve by Connie Suddath, second by Alison Olsen	Approved
Treasurer’s Report – Alison Olsen	Review Budget vs Actual	<ul style="list-style-type: none"> • Handout of Budget Update (Rev. 3/1) • \$695 donations from UC added to total balance available, now \$23,991.04. Denise suggests amending the Update file to show the \$695 under “Donations General Accrued Income” • Denise notes must sell 74 Garden Guides by end of June to make 2019-20 budget projection. Discussion: Should be OK, with new guide coming in April; let’s bring to General Meetings for members to buy • Other discussion: <ul style="list-style-type: none"> ○ Who submits 2020-2021 budget requests for the Administration expenses? Answer: Jan Christofferson ○ Have no-dog signs been paid for? Answer: Kevin paid ○ Alison: should we extend deadline for all budget requests due to Re-org Project from April 10 to April 30? Answer: yes ○ Denise: Questions on line items: badges, pre-emergents ○ Jerri: Notes that we haven’t spent all the Clock Tower funds yet. Answer: That's OK, have until end of June. 	None

<p>Vice President – Dawn Bateman</p>		<p>Update by Denise in Dawn’s absence:</p> <ul style="list-style-type: none"> • General meeting programs in development: Bonnie & Patricia presentation on "starting seeds under less than ideal conditions" • Field trips in development: Mushrooms farm, April 17: Attendees should bring cash if they wish to buy a preplanted box of mushrooms 	
<p>Facilitators’ reports</p> <p>Administration – Jan Christofferson</p>	<p>Status reports</p>	<ul style="list-style-type: none"> • Is \$200 Technology budget enough for next year? Discussion: Time to upgrade the hotline computer to Windows 10 or to buy a new computer. Jan will have Mark Renfrew discuss with Kevin to ensure we get all the UC benefits. • Plans to do a smooth handoff of this post to next holder • She and Bonnie working on training for Hoop House monitors 	
<p>Public Information – Stephanie Wagner</p>		<ul style="list-style-type: none"> • Publicity going smoothly through end of March • Purchased 3,000 MGNC business cards for workshops, etc. • Has prepared the ¼-page handout flyers for Spring Plant Sale (to distribute in community) <p>Discussion: Denise will make the large flyer for the Spring Plant Sale</p>	
<p>Public Education – Connie Suddath</p>		<ul style="list-style-type: none"> • Youth Program is getting organized. Margaret Ervin summarized Feb. 27 Research Committee meeting (<i>Margaret, Donn� Westmoreland, Pam Montgomery, Melanie Criley, Kim Lockwood</i>): Kim Lockwood is project lead. Program will develop several 40-minute presentations for schools and other public settings. MGs will always work w stakeholders and designated school personnel. Budget request will be submitted. <ul style="list-style-type: none"> ○ Discussion: Why can’t we offer volunteer labor? Denise: People could do that on their own, but not under the MG organization. Tart: We can’t build boxes, but we can teach how to garden and plant – that “labor” is appropriate • Pam Montgomery is doing the Home & Garden Show; excitedly planning. April 24 is setup; 25-26 are the show; most sign-ups are full • Tablet for Grower’s Market: Ellen Dana is concerned that Cottage is too hot for storage. Denise: suggests storing at Vets office, and being picked up on Thursdays. 	

<p>Demonstration Garden – Lisa Moody</p>		<ul style="list-style-type: none"> • Getting organized with project leads and budget planning. • Looking at safety, signage, irrigation needs <ul style="list-style-type: none"> ○ South of fenced gardens, the hose bibs project in an unsafe fashion into the walking and driving area; garden team would like to move those northward. Discussion: Good idea, would give better vehicle access to Compost area. Do submit for next year’s budget – and ask for enough. • Discussion: <ul style="list-style-type: none"> ○ Gravel needs to be purchased and spread; would be good to replace dirt paths with gravel. Done in time for Plant Sale? ○ NID has state funds earmarked for water conservation, and an obligation to spend them. We should be more proactive in asking them for funding support in the Demo Garden because we help them meet those targets. ○ Need a Demo Garden work day soon. Lisa will create a full calendar and put on VMS. Discussion: organize by garden area and area leader’s schedule ○ Lisa: Add a shed and buy our own tables, instead of renting them? Will do cost analysis. 	
<p>Financial Resources – Margaret Ervin</p>		<p>Plant Sale (it's May 9) update via Bonnie Bradt and Patricia Wolfe</p> <ul style="list-style-type: none"> • One planting party down, two to go (March 15 and 22). • Growers needed to take 4 flats each home, to keep on tables and raise to transplant size. Guidance is available! • Kevin is buying the cash registers. Still seeking MGs with retail experience. Denise asks that we have the registers at the presale for practice. • Hoop House monitors needed for the last month of growth. Steve Bond asks for date for the plants to arrive. <p>Garden Guide: Sandy Irber and Ann Wright report on marketing plan:</p> <ul style="list-style-type: none"> • Going to be on VMS. Has timeline and action plan. • Promoting at workshops. Banner done -- Ann displayed it. • Blurb in CNPS newsletter in April. • Need to update website to promote sales at Plant Sale. Donné asks to be consulted about where to put at sale. • Table at triennial state conference (Sept 28 to Oct 2) – may be a fee; will analyze and include in budget request if desirable; discussion on whether more effective instead to present and sell at individual MG county meetings. • Talking points have been provided to workshop presenters. 	

Kevin's Report	Status	<ul style="list-style-type: none"> Denise for Kevin: He began discussing electricity for pavilion w NID. NID has to check with manager. 	
Old Business	Status of open items	<p>Cottage Shed Step Replacement update: Don Asay has new estimate for additional material – concrete:</p> <ul style="list-style-type: none"> \$565 Doug fir 630 Cedar 803 Redwood 840 Composite 590 Concrete <p>Discussion:</p> <ul style="list-style-type: none"> Composite is slick when icy; was deleted from consideration. Wood is nice but concrete needs less maintenance. <p>Denise polls the board: Concrete is unanimous, estimate \$675. Motion to approve by Connie Suddath, second by Lisa Moody. Motion passed unanimously. Don says will be done by Plant Sale.</p> <p>Hoop House Sign: Discussed whom to recognize</p> <p>Search for Excellence project -- Daffodils: Durinda Kelley declines to lead this project.</p>	
New Business		<p>Steve Reynolds: Idea to create a laminated planting and harvest planning calendar, about 11 x 17 inches.</p> <p>Discussion:</p> <ul style="list-style-type: none"> Categorize it as an addendum to the Garden Guide. Have room for gardener to add own notes in wipe-off ink. Repurpose Garden Guide matter. Not in time for spring Plant Sale. <p>Steve will develop further with interested MGs and return with a proposal.</p>	