

**UC Master Gardeners of Nevada County**  
**Executive Board Meeting Minutes**  
**June 3, 2020      Started at 9:30 am – Adjourned 10:50 am**  
**Meeting held online via Zoom software**

Board Members present: Lisa Moody, Margaret Ervin, Jan Christofferson, Denise Ronalter, Stephanie Wagner, Alison Olsen, Dawn Bateman, Sylvia Wright, Connie Suddath. Also: Kevin Marini

Board Members absent:

Members present: Don Asay, Rita & Bob Quade, Pamela Montgomery, Judie Tartaglia, Ellen Dana, Kathy Southern, Ellen Daisher, Sandy Irber, Melony Sword, Paul DuPratt

Topic/Presenter	Purpose	Notes	Action
Welcome & Introductions  President –Denise Ronalter		Denise thanked the outgoing Board members -- Alison Olsen and Jan Christofferson  Notes that we are now allowed back in the Demo Garden on a limited, schedule-only basis	
Secretary – Sylvia Wright	Approval of minutes	Minutes of previous meeting on May 6, 2020: motion to approve by Connie, second by Alison, passed	Approved
Treasurer’s Report – Alison Olsen	Review Budget vs Actual	Denise and others thanked Alison for all her work on the new budget. Denise noted that the Board has met for budget discussions twice since the last Board meeting, via Zoom. Alison: The final Budget Update Report (May 27, 2020) was emailed to the Board on June 2 Only subsequent change to that document was to increase Hotline budget from \$300 to \$1,300 to include the purchase of a new computer Motion to approve that modified budget for the fiscal year July 1, 2020 through June 30, 2021 was made by Margaret Ervin, second by Lisa Moody, passed Kevin: Final actions on 2019-20 budget: Got OK to purchase 1-gal pots for the Propagation team, so that expense is still to come for old FY. Also will deposit the one check that Alison sent to him. Tart: requests copy of the budget; Alison will send. Does budget get posted online? Denise: good idea, will do	

<p>Vice President – Dawn Bateman</p>		<p>June General Meeting speakers will be the managers of our online and social media information activities: Instagram, Facebook, NextDoor, website Election of officers is in June</p>	
<p>Facilitators' reports Administration – Jan Christofferson</p>	<p>Status reports</p>	<ul style="list-style-type: none"> <li>• Denise and others thanked Jan for all her work on Administration, including training for the Class of 2019.</li> <li>• Jan thanked Tart for helping her learn the ropes of new Master Gardener trainees. She (Jan) wrote a handbook for her successors. Denise will add to our library.</li> <li>• Discussion: Will there be a 2021 class? Kevin: Probably not, but not decided</li> </ul>	
<p>Public Information – Stephanie Wagner</p>		<p>Web page updates -- a meeting is getting scheduled (Stephanie Wagner, Lisa Moody, Sylvia Wright, Ann Wright, Dawn Bateman)</p>	
<p>Public Education – Connie Suddath</p>		<ul style="list-style-type: none"> <li>• Zoom workshops in infancy. Connie's preference would be to present workshops on same schedule as previously published; and to shorten them to 45 minutes.</li> </ul> <p>Group is meeting tomorrow, June 4, to do a practice run of this new medium for our presentations -- Sylvia, Mark, Lisa, Connie, Denise. TBD how to handle audience questions. Lisa suggests dividing the recorded workshop into parts/sections for easy viewing</p> <p>Christine Freeman and Alison Chop will present their June 13 workshop via Zoom with questions only via chat moderator. This will be promoted publicly.</p> <ul style="list-style-type: none"> <li>• 2021 UCMG Conference organizers notified us that they will hold our entry (on public workshops) in the Search for Excellence competition and carry it over to the 2021 annual meeting.</li> </ul>	
<p>Demonstration Garden – Lisa Moody</p>		<p>Demo Garden is open, with limits of 5 people at a time and scheduled only. Don Asay is coordinating the schedule.</p> <p>Lisa is considering best way to remove the weeds in the gravel paths. Options:</p> <ul style="list-style-type: none"> <li>• Hand pull</li> <li>• Flaming</li> </ul>	

		<ul style="list-style-type: none"> <li>Organic product called Burnout; Kevin says to purchase through him</li> </ul> <p>All followed by pre-emergent in fall</p> <p>Note-that our new budget will allow us to do great things with the garden next year.</p>	
Financial Resources – Margaret Ervin		<ul style="list-style-type: none"> <li>Plant Sale: income came within \$1,400 of our \$12,000 goal. Karen Lingard and Pamela Montgomery will be Propagation leads</li> <li>Garden Guide: Meeting next week w team re marketing in lieu of public events. Will do initial printing of 500 as agreed on.</li> </ul>	
Kevin’s Report	Status	Recently sent members an email update, nothing to add.	
Old Business	Status of open items	Denise: <ul style="list-style-type: none"> <li>Job descriptions will be done by end of June</li> <li>New Organization Chart will be posted on the website</li> <li>Nominees for 2020-22 Board will be voted on next week at General Meeting</li> </ul>	
New Business		Denise: <ul style="list-style-type: none"> <li>Table at Growers' Markets: <ul style="list-style-type: none"> <li>Ellen Dana says: the markets will be able to include "nonessential" vendors like us when the county reaches Stage 3 of the coronavirus reopening</li> <li>Denise: members should discuss future of our presence at the Kmart parking lot</li> </ul> </li> <li>Sign in planter at Sierra Nevada Hospital will be removed</li> <li>Board retreat, which was set for July at Lake Wildwood, is uncertain at this time; we may have to meet by Zoom. Or meet with Board members in person and members able to join via Zoom. She asks for agenda topics: <ul style="list-style-type: none"> <li>Growers Markets</li> <li>Tomato Tasting in the COVID-19 era</li> <li>Expanded social media and online education</li> </ul> </li> <li>Melony Sword re Hotline: Questions pre-COVID-19 averaged 3-4 calls and 1-2 walk-ins x 2 days week; now we receive 2-3 per day via the online survey form</li> </ul> <p style="text-align: center;">Adjourned 10:50 am</p>	

