

**UC Master Gardeners of Nevada County
Executive Board Meeting Minutes
Aug. 5, 2020 Started at 9:30 am – Adjourned 11:18 am
Meeting held online via Zoom software**

Board Members present: Denise Ronalter, Sylvia Wright, Dawn Bateman, Peggy Slyker, Kathy Southern, Stephanie Wagner, Connie Suddath, Lisa Moody, Margaret Ervin, Pam Montgomery. Also: Kevin Marini

Board Members absent: Judie Tartaglia

Members present: Don Asay, Melony Sword, Rita & Bob Quade

Topic/Presenter	Purpose	Notes	Action
Welcome & Introductions President –Denise Ronalter		Denise welcomed the Board to this unusual August meeting; typically we don't meet this month because of the County Fair, which was cancelled this year due to the Covid-19 pandemic. She showed a photo of her and Ann Wright celebrating the publication of the new Garden Guide.	
Secretary – Sylvia Wright	Approval of minutes	Minutes of previous meeting on July 1, 2020 (by Margaret Ervin): motion to approve by Margaret, second by Lisa Moody, passed Sylvia reports that a sympathy card was sent to the family of Byron Sanderson, who passed away, and a get-well card was sent to Tart, who had knee surgery.	Approved
Treasurer's Report – Kathy Southern	Review Budget vs Actual	Kathy presented a new format for the Financial Statement and asks for feedback. She has one expenditure from 2019-2020 for \$147 that was not processed; looking into. Don has made purchases for the Cottage steps project and the Hut. Kathy asked if the Board would like to see more up-to-date results of previous month's transactions; that might require moving the monthly meeting to the 2nd or 3rd Wednesday.	
Vice President – Dawn Bateman		General Meeting programs: <ul style="list-style-type: none"> • August: Nevada County Ag Commissioner Chris de Nijs • Sept: Connie Suddath re how to do workshops on Zoom • Later: Awaiting callback from Wolf Creek Alliance 	

Facilitators' reports Member Support – Judie Tartaglia	Status reports	Denise for Tart: No updates	
Public Communication – Stephanie Wagner		<ul style="list-style-type: none"> • Focus has been on publicity for virtual (Zoom) workshops • Curious Gardener: Ann Wright saluted for two articles and info on KNCO podcasts. • Parent Resources Guide for children: publicity underway 	
Education – Connie Suddath		Workshops: <ul style="list-style-type: none"> • 2020: Have held 3 workshops on Zoom (Lawn to Landscape, Weeds, Saving Seeds), all very successful, all recorded and posted online. More being scheduled. Mark Renfrew has made videos of demonstrations for the workshops, a great addition. In the General Meeting presentation, Connie will describe the process of planning and rehearsing Zoom presentations. • 2021: Has 20 confirmed workshops scheduled and 3 pending. Kim Lockwood is hoping to be able to start offering gardening for kids soon, in some fashion.	
Garden Projects – Lisa Moody		<ul style="list-style-type: none"> • Ventilating hoop house: Kevin says we cannot add a solar fan because of permitting issues, so Bonnie Bradt is looking into a swamp cooler • Solarization of weeds in central path: Lisa will pull up the plastic this week. • Cottage concrete steps: <ul style="list-style-type: none"> ○ Kevin: We have go-ahead for the concrete steps. ○ Don: Increasing the width from 30 inches to 36 inches, per code. ○ No railings; savings \$212. Don notes that the new steps will be 6 inches high, not 13 inches as they were, which should make them easy to climb without a railing. ○ Lisa thanked Don for all the work he has done on the steps project. • Paint cottage: Denise would like to do this. Don notes that the wood siding is rotten and would have to be repaired before painting. Denise asks Don to come up 	

		with an estimate for those repairs. Don also notes that there likely is termite damage because of dirt contact with the floors. Lisa will have pest-control service or a general contractor do a free inspection by Sept 15. Also suggested: Replace the wooden building with a donated manufactured shed.	
Finance - Margaret Ervin		<ul style="list-style-type: none"> • Phase 1 Distribution of Garden Guides (August) <ul style="list-style-type: none"> ○ The initial offering is to sell to MGs and their family and friends plus distribution to our vendors ○ 8/1/2020 Kick-off ○ Denise sent a VMS email with order instructions ○ Encourage all board members to purchase at least one book - for themselves or a friend ○ Should promote availability from vendors in our workshops and radio show ○ Sharon Wulff has delivered 46 books to our vendors (Weiss Bros., Easley's in Auburn, B+C Ace Hardware, Peaceful Valley Nursery) ○ Kevin and Margaret discussed where to send the checks (from MG buyer delivery team members and from the nursery vendors). They will resolve this offline. ○ Distribution team: <ul style="list-style-type: none"> ▪ Denise Ronalter – Penn Valley area ▪ Margaret Ervin– southwest of downtown Grass Valley ▪ Lisa Moody – Cedar Ridge to downtown Grass Valley ▪ Margaret Ervin & Lisa Moody – downtown Grass Valley ▪ Jerri Kelley – Nevada City ▪ Peggy Slyker - Banner Mountain 	
Gardening Q & A Pam Montgomery		Now propagating for the Fall 2021 Plant Sale. Those we are starting now will be 1-gallon plants by then.	
Kevin's Report	Status	<ul style="list-style-type: none"> • Office closed through at least August • County budget came through, thankfully; means we have payment for Kevin through June 2021 • County is interested in painting the office, but only two walls at a time; good news • Re cottage repairs: Asks Lisa to see if we could just get a new manufactured shed donated 	

		<ul style="list-style-type: none"> • The Auburn Master Gardeners office is closed to the public due to Placer County being on the state Covid-19 watch list. • Next class: Probably will postpone one year. The decision has been assigned to each county director -- Kevin will make it soon. • Statewide MG organization says that there will be some sort of online presentations in lieu of the state meeting. 	
Old Business	Status of open items	<ul style="list-style-type: none"> • Denise - Job descriptions have not been posted yet • Denise - Working with Mark on technology training • Electricity in Pavilion -- This is needed to power slide projector, speaker and fans for workshops. We can't install an electric panel. Must be solar power. Greg Jones of NID told Kevin that they had a solar system we might use, but he has not responded to Kevin about it. So we need to research this -- a MG needs to take on as a project. Lisa will add this to her pest-control email, asking if any MG has solar-company connection. 	
New Business		<p>Ginni Renfrew suggested expanding the daffodil planting this fall. The Board supports the idea. Lisa will work on this.</p> <p style="text-align: center;">Adjourned 11:18 am</p>	