

UC Master Gardeners of Nevada County
Executive Board Meeting Minutes
Sept 2, 2020 Started at 9:30 am – Adjourned 11:05 am
Meeting held online via Zoom software

Board Members present: Denise Ronalter, Sylvia Wright, Dawn Bateman, Peggy Slyker, Kathy Southern, Stephanie Wagner, Connie Suddath, Lisa Moody, Margaret Ervin, Judie Tartaglia.

Board Members absent: Pam Montgomery. Also: Kevin Marini

Members present: Don Asay, Melony Sword, Rita & Bob Quade, Sandy Irber, Ellen Daisher

Topic/Presenter	Purpose	Notes	Action
Welcome & Introductions President –Denise Ronalter			
Secretary – Sylvia Wright	Approval of minutes	Minutes of previous meeting on Aug 3, 2020 (motion to approve by Dawn, second by Lisa)	Approved
Treasurer’s Report – Kathy Southern	Review Budget vs Actual	<p>Kathy requested a discussion of changing the Board Meeting dates to the 3rd or 4th Wednesday, to allow the Treasurer the necessary time to prepare the previous month's financial reports. General support for this idea; Denise will check with Kevin to ensure he does not have conflicts with these dates. Our bylaws say only that we meet monthly, so we don't need to change them.</p> <p>Garden Guide: payment already received from B+C Hardware.</p> <p>Kathy is going to begin using Excel software instead of QuickBooks. She is open to requests for changes or improvements to what and how she reports to the Board.</p>	
Vice President – Dawn Bateman		<p>General Meeting programs:</p> <ul style="list-style-type: none"> • Sept: Connie Suddath re how to do workshops effectively on Zoom • Oct: Josie Crawford from Wolf Creek Alliance will describe the restoration project, and the plants removed and installed • Annual Meeting: We usually begin planning that now. Dawn has a speaker in mind for our Zoom format. Denise asked her to cancel the room reservation. Denise suggested planning to help MGs learn to Zoom before the meeting. 	

		<ul style="list-style-type: none"> Nov-Dec meetings: We would usually have a holiday party; nothing decided <p>More re member engagement -- Tart suggested a Poll -- the Board members would contact all our MGs individually to get a sense of how the pandemic has affected their involvement and their interests in the future. General support for this. Denise will coordinate.</p> <ul style="list-style-type: none"> Lisa suggests we have a script, so we get consistent answers. Script ideas: <ul style="list-style-type: none"> Do you want to remain active in Master Gardeners? What areas would you like to be active in (Demo Garden sections?) Are you able to participate via Zoom? <p>Dawn added that we could begin doing small-group meetings</p>	
Facilitators' reports Member Support – Judie Tartaglia	Status reports	Tart: Our next class will begin recruiting a year from now (Fall 2021)-- classes will begin in January 2022 Ellen Daisher installed the memory plaque for Byron Sanderson on the Demo Garden obelisk	
Public Communication – Stephanie Wagner		<ul style="list-style-type: none"> NextDoor team: added Linda Ivie to the team; she'll have the Greenhorn Road area. Also, ND is testing a neighborhood expansion feature A homeowner's association newsletter editor has asked for columns on sustainable gardening Lisa: Now have 270 Instagram followers; Sylvia noted that Lisa should get all publicity notices 	
Education – Connie Suddath		Workshops: <ul style="list-style-type: none"> Connie is planning that all 2021 workshops will be held on Zoom. She has a full calendar and will send it to Denise for sharing at the next General Meeting <p>Lisa: Sylvia, Lisa and Margaret trained 7 Placer County MGs how to lead workshops on Zoom</p>	
Garden Projects – Lisa Moody		Daffodil purchases and planting: <ul style="list-style-type: none"> Weiss Bros. has the best price; we will purchase from them. Ellen Daisher noted that planting has to wait for the rains to soften the ground. We have discussed in the past to expand the planting (more bulbs, more places). Tart cautions that it can be difficult to get volunteers out to plant; more than one place 	

		<p>could be difficult. Lisa will purchase supplies for 1,200 bulbs instead of our usual 600, for \$544. We'll decide on number of locations later.</p> <ul style="list-style-type: none"> • Don Asay suggested we get written permission for new locations. <p>Demo Garden work:</p> <ul style="list-style-type: none"> • Don Asay rebuilt and repaired the Demo Garden sink • Heat wave coming this week, will again delay the Cottage steps project 	
<p>Finance - Margaret Ervin</p>		<p>Garden Guide:</p> <p>Phase 1 is underway - The initial offering is to sell to MGs and their family and friends plus distribution to our vendors</p> <p>For the Garden Guide, we had 500 copies printed. The goal for this fiscal year is to cover our costs. In the month of August, we sold 27 direct and 48 to vendors so we are on our way. We have covered 40% of our costs. We have a couple of direct requests which weren't filled in August.</p> <p>The vendors are B&C, Peaceful Valley, Weiss Bros, Eisley Nursery, and A to Z Supply. The vendors set their own sell price and it varies. Remember to support our vendors in return.</p> <p>Sharon Wulff is the lead on working with vendors; Chrissy Freeman is lead with CNPS</p> <p>Distribution team for Master Gardener family and friends (and CNPS perhaps):</p> <ul style="list-style-type: none"> • Denise Ronalter – Penn Valley area. Includes Lake Wildwood • Margaret Ervin– southwest of downtown Grass Valley • Lisa Moody – Cedar Ridge to downtown Grass Valley • Margaret Ervin & Lisa Moody – downtown Grass Valley • Jerri Kelley – Nevada City • Peggy Slyker - Banner Mountain <p>Denise is looking for a volunteer(s) to sell copies at the Lake Wildwood Garden Club meeting on Sept 18 evening, and the community-wide "yard sale" all day Sept 19 and 20</p>	
<p>Gardening Q & A</p>		<p>Absent</p>	

Pam Montgomery			
Kevin's Report	Status	Absent	
Old Business	Status of open items	<p>Completed:</p> <ul style="list-style-type: none"> • Training on VMS for Mark Renfrew • Pest inspection: completed by Don Asay, no problems <p>New Action Items:</p> <ul style="list-style-type: none"> • Member Poll/Contact 	
New Business		<p>Denise: Schedule for Board Retreat: Oct 8</p> <p>Don Asay: Would like us to encourage new MGs to join the Orchard team, so we get continuity of the great storehouse of knowledge that longtime MGs have</p> <p style="text-align: center;">Adjourned 11:05 am</p>	