

**UC Master Gardeners of Nevada County
Executive Board Meeting Minutes
Oct 23, 2020 Started at 8:30 am – Adjourned 1:15 pm
Meeting held in person at Lake Wildwood Clubhouse**

Board Members present: Denise Ronalter, Sylvia Wright, Dawn Bateman, Peggy Slyker, Kathy Southern, Stephanie Wagner, Lisa Moody, Margaret Ervin, Judie Tartaglia. Pam Montgomery. Also: Kevin Marini

Board Members absent: Connie Suddath • Members present: none

Topic/Presenter	Purpose	Notes	Action										
<p>Welcome & Introductions</p> <p>President –Denise Ronalter</p>													
<p>Secretary – Sylvia Wright</p>	<p>Approval of minutes</p>	<p>Minutes of previous meeting on Sept 2, 2020 (motion to approve by Tart, second by Pamela).</p> <p>Sylvia: Cards sent: Connie Suddath -- get well, Alexandria Irons -- new baby, Patti Howard -- sympathy. New: Send Gene Lilly a get-well card</p>	<p>Approved</p>										
<p>Treasurer's Report – Kathy Southern</p>	<p>Review Budget vs Actual</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">FY19-20 ending balance</td> <td style="text-align: right;">\$ 37,012.34</td> </tr> <tr> <td>Income YTD reported by UC</td> <td style="text-align: right;">\$ 1,212.99</td> </tr> <tr> <td>Incoming Funds not yet reported by UC</td> <td style="text-align: right;">\$ 1,910.17</td> </tr> <tr> <td>Expenses YTD</td> <td style="text-align: right;">\$ 6,629.37</td> </tr> <tr> <td>Total Assets - Per UC records</td> <td style="text-align: right;">\$ 33,506.13</td> </tr> </table> <p>Kathy continues to refine the bookkeeping procedures; Peggy will be learning Excel software. Report submitted dated 30 Sept 2020.</p> <p>We have many unused line items; should consider merging some in 2021-22 budget process next year.</p> <p>Discussion:</p> <p>Paying labor for gravel spreading – We have budgeted \$1,200 for materials. How much will it cost to move big piles of gravel around, now that Gene Lilly is not able to drive a bobcat? Lisa</p>	FY19-20 ending balance	\$ 37,012.34	Income YTD reported by UC	\$ 1,212.99	Incoming Funds not yet reported by UC	\$ 1,910.17	Expenses YTD	\$ 6,629.37	Total Assets - Per UC records	\$ 33,506.13	
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		(Demo Garden) will email the membership, asking if anyone has the skills/equipment for this, before we decide to hire it out.	
Vice President – Dawn Bateman		<p>General Meeting programs:</p> <ul style="list-style-type: none"> • Nov: Pamela Montgomery is our speaker • Dec: Holiday party -- Ugly sweater contest. Buy yourself a present and open it. • Annual Meeting, last Saturday of January: Will be virtual/Zoom. Program: Gardening as a Senior (UC speaker). Door prizes. 	
Facilitators' reports Member Support – Judie Tartaglia	Status reports	Still seeking new editor for the T&E newsletter. Will email members again.	
Public Communication – Stephanie Wagner		<ul style="list-style-type: none"> • Workshops publicity: KVMR announcements – Stephanie will submit to KVMR Community Calendar and Club News in the Union. • Denise: She was interviewed by KVMR re our activities and COVID for a podcast; will send email to membership. Link: https://www.kvmr.org/podcasts/denise-ronalter-president-master-gardeners-of-nevada-county-oct-16-2020/ 	
Education – Connie Suddath		Absent	
Garden Projects – Lisa Moody		<p>Daffodil purchases and planting:</p> <p>Lisa suggests a big daffodil bed at the Demo Garden facing Main Street, between the sidewalk and the fence.</p> <p>Discussion of other possible sites:</p> <ul style="list-style-type: none"> • Planter boxes on Mill Street (GV) • Site at bus stop on Old Nevada City Highway (NC) • Penn Valley Post Office 	
Finance - Margaret Ervin		<p>Garden Guide:</p> <ul style="list-style-type: none"> • Sold 58 to Master Gardener friends & families; 71 to vendors • Goal was to cover cost of 516 printed -- \$5,053. Have \$3,100 so far in sales in just Sept & Oct. • Phase 2: Offer sales to public? Discussion: COVID-19 is spiking again, making it difficult to deliver in person. Mailing would cost \$4. And how to collect payment? 	

		<p>Instead, Margaret suggests for rest of 2020: another email blast to members, suggesting holiday gift giving; have presenters mention in workshops.</p> <ul style="list-style-type: none"> • Sierra Harvest contacted us re buying 50 Guides for their backyard gardeners. Margaret suggests selling to them at a price slightly above our costs – \$18 each. Supports our goals of public education and funding our activities. Motion passed unanimously. 	Approved
Gardening Q & A Pam Montgomery		<p>"Got Questions?" link on site continues to get many submissions, particularly about growing food crops.</p> <p>Have added "Contact Us" tab to site.</p>	
New Business		Began Retreat portion of meeting; see separate document	