

**UC Master Gardeners of Nevada County
Executive Board Meeting Minutes
Nov 18, 2020 • Started at 9:30 am
Meeting held via Zoom**

Board Members present: Denise Ronalter, Sylvia Wright, Dawn Bateman, Peggy Slyker, Kathy Southern, Stephanie Wagner, Lisa Moody, Margaret Ervin, Judie Tartaglia, Pam Montgomery, Connie Suddath.
Also: Kevin Marini

Board Members absent: None • Members present: Mike Crandall

Topic/Presenter	Purpose	Notes	Action										
Welcome & Introductions President –Denise Ronalter													
Secretary – Sylvia Wright	Approval of minutes	Minutes of previous board meeting and retreat on Oct. 23, 2020 (motion to approve by Dawn, second by Kathy). Cards sent: Gene Lilly a get-well card, Lisa Moody a sympathy card, Connie Suddath a get-well card. To send: Don Asay, get-well Jan. 28 surgery	Approved										
Treasurer’s Report – Kathy Southern	Review Budget vs Actual	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">FY19-20 ending balance</td> <td style="text-align: right;">\$ 37,012.34</td> </tr> <tr> <td>Income YTD reported by UC</td> <td style="text-align: right;">\$ 2,801.89</td> </tr> <tr> <td>Incoming Funds not yet reported by UC</td> <td style="text-align: right;">\$ 1,555.56</td> </tr> <tr> <td>Expenses YTD</td> <td style="text-align: right;">\$ 6,629.37</td> </tr> <tr> <td>Total Assets - Per UC records</td> <td style="text-align: right;">\$ 34,740.42</td> </tr> </table> <p>No expenses posted this month.</p>	FY19-20 ending balance	\$ 37,012.34	Income YTD reported by UC	\$ 2,801.89	Incoming Funds not yet reported by UC	\$ 1,555.56	Expenses YTD	\$ 6,629.37	Total Assets - Per UC records	\$ 34,740.42	
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Vice President – Dawn Bateman		General Meeting programs: <ul style="list-style-type: none"> • Nov: Pamela Montgomery is our speaker • Dec: Holiday party – Dec 13, 1-3 p.m. Ugly sweater contest. Buy yourself a present and open it. • Annual Meeting, January 30, 9 a.m. to noon: Will be virtual/Zoom. Program: Gardening as a Senior, with UC 											

		<p>speaker Toni Gattone. Door prizes. Kevin is managing the UC payment process for this speaker.</p> <ul style="list-style-type: none"> • Has received good ideas for spring speakers. <p>Starting to plan study sessions.</p>	
<p>Facilitators' reports Member Support – Judie Tartaglia</p>	<p>Status reports</p>	<p>Still seeking new editor for the T&E newsletter. Emailed members again. December issue is Claudia's last issue. Any software can be used. If we can't find an editor: Kevin and Denise will still produce their reports, for at least a two-page letter.</p> <p>Suggestions: Patti Howard may be interested; Tart will call her</p>	
<p>Public Communication – Stephanie Wagner</p>		<ul style="list-style-type: none"> • Curious Gardener newsletter project leader has resigned, so need a replacement. Takes effort four times per year. • CG editor is asking for ideas for new features and content. • Union newspaper Club News: They get a lot of submissions, so our inclusion is not guaranteed at any given time. • Creating an e-mail list: Placer MGs have a link on their website where subscribers can sign up to receive emails from PCMGs. • Remember: Publicity deadlines are coming for 2021 workshops. <ul style="list-style-type: none"> ○ KVMR: 3 weeks advance ○ KNCO: 3 months advance • KNCO radio show – Ginny reported that on-air MGs were concerned about the small space of the KNCO booth, raising COVID concerns. Kevin to follow up. • Kevin: We have consistently abided by COVID-19 restrictions in all aspects except for this; he was not aware until very recently that not all people in the booth were wearing masks. He discussed with county director. Decided that, for now, only one MG in the booth at a time. Still developing a new plan. • Pamela advised that she and her radio partner, Diane Barlow, worked in the booth together. Both wore masks, distanced appropriately, and wiped down surfaces. <p>KNCO radio show –In October, learned that not all MGNC volunteers were wearing masks (felt they could not do the job effectively with one on).</p>	
<p>Education – Connie Suddath</p>		<p>Workshops going well on Zoom.</p> <p>2021 workshop calendar is complete. She will send to Stephanie and Bonnie for publicity.</p>	

		<p>Sylvia Wright will assume the role of Public Workshops coordinator.</p> <p>Peggy gave thanks to our Zoom workshop managers (Sylvia, Lisa, Margaret, Denise) for all the preparation, especially the practice sessions</p>	
<p>Garden Projects – Lisa Moody</p>		<p>Demo Garden:</p> <ul style="list-style-type: none"> • Pre-emergent sprays: will send email – need to apply before gravel is laid, need MGs to supply pump sprayers. Timing: spray needs to be done in Dec.-Jan, Kevin says, but check that with Bonnie Bradt. • Gravel: \$225/day rental for bobcat to move the gravel into shoveling distance. Would be spread after the spraying is complete; probably before rains end, so we can get the fines washed in. Steve Bond is managing this project. Still developing the plan for compacting. Peggy suggests getting input from Gene Lilly. Pamela suggests renting a ride-on skid-steer, and maybe a compactor, instead of using a bobcat. Denise asks that Lisa document so we'll have that next time. • The solarization worked well on Main Street; learned must scalp the weeds very short before laying the plastic. • Denise notes great work done on storage shed by Don Asay. • Cottage steps: Framing and rebar are in place; Kevin says Don wants to complete before his surgery; it is moving along; the cement pour is the next step. Kevin will work with Don to get that done. Denise asks for it to be finished by beginning of December. Pamela says she is available to help; has the tools. <p>Daffodil purchases and planting:</p> <ul style="list-style-type: none"> • Thank you to Tart for taking over in Lisa's absence. Sherry and Tart will pick up Friday. • First planting is the front patch at the Demo Garden; 250. Next will be Fairgrounds by Main Gate; maintenance will clear the pine needles. Will be on a Monday or Friday, when fairgrounds are open and restrooms are open. Probably 2nd week December. • Must limit to 10 people. Tart will look for the safety vests that Ginny purchased. Lisa also recommends using the safety triangles stored in the Hut. Also will have a Shoulder Work sign. 	
<p>Finance -</p>		<p>Garden Guide:</p>	

Margaret Ervin		<ul style="list-style-type: none"> • The original printing was 516 copies. We are within \$700 of covering that cost. Once we sell 30 (retail and vendor), we will be in the black. • Summary of sales: <ul style="list-style-type: none"> ○ 64 - Retail to MGs and their family/friends ○ 82 - to our vendors ○ 50 - Sierra Harvest ○ 2 - donated to our radio show library and our office ○ 198 - Total • Ann Wright and Sandy Irber will write an email blast to get the message out for holiday gift sales. • Per Kevin, UC may change the policy for outside printing. The UC cost is not known so we need to watch sales and reorder, if needed, before any policy change goes into effect. <p>Plant Sale: Margaret will contact the plant sale committee to get a meeting set up in Nov/Dec</p>	Approved
Gardening Q&A -- Pamela Montgomery		<ul style="list-style-type: none"> • "Got Questions?" link on site continues to get many submissions. Doing a great job answering them. Melony Sword and Gene Lilly have been very responsive. Also Teri McConnell re orchards. • Workshops are providing great information. • Have added "Contact Us" tab to site. 	
New Business		<p>Kevin:</p> <ul style="list-style-type: none"> • COVID-19 -- Nevada County returned Nov. 17 to a more restricted classification, the purple tier. When we went purple last time, the Demo Garden access was restricted. He's checking on that. Also, the office is now more limited than before; he can access only briefly on Sundays. • Asks that we let him know if people leave Master Gardeners. <p>Denise:</p> <ul style="list-style-type: none"> • Still getting job descriptions to VMS. • Keep up progress on solar fan. • Hoop House sign: Margaret will have info at Dec meeting. • Member Survey: Denise working on. • Study Groups: Dawn is working on. • Tech coaching: Sylvia will email members. <p style="text-align: center;">Adjourned 11 a.m.</p>	

